

Frequently Asked Questions –NCME Renewal/Dues Payment

1. I don't know if my membership is up for renewal or not.

- When you login to the Members only - My Account/Profile (see instructions below), you will see either "Membership is due for renewal" or "Membership is not due for renewal at this time."
- If the message about your dues status does not match your records, or you want to talk to someone at NCME, call 215-461-6263 (M-F, 9 – 5 ET) or email ncme@fernley.com.

2. How do I access the page where I can view my account and pay online?

1. www.ncme.org
2. "Sign in" – (upper right on the webpage)
3. Input username and password
 - follow the links if you do not know one or both, OR contact NCME (215/461-6263 or ncme@fernley.com)
4. Click on "Members only" (upper right, in the black bar on the webpage)
5. On the drop down menu from "Members only," click on "My account/profile"
For more detail, see the renewal instructions or contact NCME.

3. I don't know my username and/or password:

- When you click on "Sign in" from the homepage (upper right), and you don't know your username and/or password, click on the links for "Forgot my password" or "Forgot my username."
OR contact NCME at 215-461-6263 (M-F, 9 – 5 ET) or email ncme@fernley.com.

4. What are the membership categories and dues for each?

NCME has three types of members:

Active members - \$95 - Any person actively engaged in the field of educational or psychological measurement, who desires to promote the purpose of the Council. An active member shall be entitled to vote and hold elective office.

Emeritus members - \$45 - Any person who has been an active member for at least 10 years, is at least 60 years of age, is no longer employed on a full-time basis. An emeritus member shall be entitled to vote and hold elective office.

Student members - \$45 - Any graduate student in the field of educational and psychological measurement who is endorsed by an active or emeritus member, who is interested in promoting the purpose of the Council, who is not employed full-time. This category of membership, for any one individual, is limited to four years. A graduate student member shall not have the right to vote or hold elective office.

5. What if I want to change my membership category:

- Student Members should update their membership category to Active if:
 - You are no longer a student
 - You are working full time
 - You have been an NCME student member for four years
- Active members can update their membership category to Emeritus if:
 - You have been an active member of the Council for at least 10 years
 - Are at least 60 years of age
 - Are no longer employed on a full-time basis
- NOTE: The NCME billing system will automatically bill based on your previous membership/dues category. If you wish to update your dues category, contact NCME (215-461-6263 (M-F, 9-5 ET) or ncme@fernley.com.

6. What is the NCME membership year?

- NCME Membership Year is January 1 – December 31.

7. Can I pre-pay for future years?

- NCME dues are billed on an annual basis, so the current system only recognizes dues currently due, which are the 2018 dues (if not yet paid).

8. I prefer to provide my credit card information over the phone.

- The NCME online transaction system is guaranteed secure, and no credit card information is kept on file. However, NCME staff is happy to work with you if you prefer to speak to someone to provide your credit card number. Call 215/461-6263 or email ncme@fernley.com to request a call. NCME office hours are M – F, 9 to 5 ET.

9. I prefer to pay by check.

- To pay dues by check, please download, print, complete and mail the PDF membership application (found by clicking on the “Join NCME” tab at the top right of the homepage). If you need assistance, email ncme@fernley.com and they will send you an application.

10. What other information can I access in the Members only section?

- Opportunity to update your profile and contact information
- Access the NCME Membership Directory
- Comment on NCME Draft Organizational Positions – open for comment by NCME members
- Donate to NCME Scholarship and Mission Funds
- Volunteer your interest in an NCME Committee
- Review the NCME Handbook of Policy and Procedures

11. What are the benefits of NCME membership and annual renewal:

- Subscriptions to Publications:
 - NCME Newsletter – published quarterly
 - Educational Measurement: Issues and Practice
 - Journal of Educational Measurement
- Member Discounts on Meeting Attendance
 - Annual NCME Meeting (Spring)
 - Conferences of International Association for Educational Assessment (NCME is a member)
 - Annual Conference on Classroom Assessment (Fall)
- Voice and Connection to Policy
 - Invitation to NCME Policy Seminars (Winter, Washington, DC)
 - Opportunity to comment on NCME policy positions proposed by the NCME Board
- Networking:
 - Access to NCME online Membership Directory
 - Opportunity to participate in NCME Committees and invitation to NCME only events at Annual Meeting